

**SECTION 3B (b): EXECUTIVE MEMBERS  
Oversight of Officer Executive Delegations**

This document should be read in conjunction with the Officer Delegation Scheme (Executive Functions) which provides greater detail as to the scope of the functions of each Director.

PORTFOLIO	DECISION MAKING OVERSIGHT
<b>Leader of Council and Executive Member for the Leaders Portfolio</b>  <b>Cllr James Lewis</b>	<b>Chief Executive</b> 2) Civic and ceremonial functions of the Council 3) Devolution and local freedoms 4) City Region functions
	<b>Director of Strategy &amp; Resources</b> 1) Setting, supporting and monitoring the council's strategy, policies and procedures for:- e) Joint Strategic Needs Analysis g) risk and business continuity 5) The council's corporate planning and policy development services, including coordination of the Best City Ambition
	<b>Chief Officer (Financial Services)</b> 1) Setting, supporting and monitoring the council's financial strategy
<b>Deputy Leader and Executive Member for Resources</b>  <b>Cllr Debra Coupar</b>	<b>Chief Executive</b> 1) Functions in relation to elections.
	<b>Director of Strategy &amp; Resources</b> 1) Setting, supporting and monitoring the council's policies and procedures for:- a) human resources (including health and safety and equalities); b) access to information c) procurement, purchasing, contract management and commercial activity d) projects and programmes f) performance, organisational planning and service improvement. 2) Digital and Information Services 3) Customer Relations 4) Corporate communications and marketing services 6) The council's city-wide resilience and emergency planning functions. 7) Shared Services 8) Civic Enterprise Leeds services 9) Community Infrastructure Levy

Executive Functions

PORTFOLIO	DECISION MAKING OVERSIGHT
	<p><b>City Solicitor</b>            1) Legal Services            2) Democratic Services including support to elected members in their responsibilities            3) Standards and Conduct</p> <p><b>Director of City Development</b>            1) Asset Management            2) Functions relating to the Council’s register of Assets of Community Value</p> <p><b>Director of Communities, Housing and Environment</b>            5) Community Safety            17) Registrars Functions            18) Licensing Functions            19) Land Property Search Functions</p> <p><b>Chief Officer Financial Services</b>            2) Ensuring effective financial management and controls            3) Setting, supporting and monitoring the councils policies and procedures for budgets            4) Administering effective financial management and controls            5) Corporate Governance</p>
<p><b>Deputy Leader and Executive Member for Economy, Culture and Education</b></p> <p><b>Cllr Jonathan Pryor</b></p>	<p><b>Director of Children and Families</b>            2) Learning, including:-                b) Sustainable access to education;                c) Special Educational Needs and Disabilities;                d) Promotion of attendance, attainment and achievement;                e) 14-16 Skills Development                f) Development of active citizens</p> <p><b>Director of City Development</b>            3) Inclusive Growth            6) Sustainable economic development            7) Employment and skills            8) International and domestic inward economic investment            11) Culture</p>
<p><b>Executive Member for Communities</b></p> <p><b>Cllr Mary Harland</b></p>	<p><b>Director of Communities, Housing and Environment</b>            1) Integrated locality working and its associated citywide support and delivery functions including Locality Youth Services            2) Equalities (Communities and Service Provisions)            3) The council’s Community Hubs functions            4) Library and Information Services            20) Welfare and benefits services</p>

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Executive Member for Sustainable Development &amp; Infrastructure</b></p> <p><b>Cllr Helen Hayden</b></p>	<p><b>Director of City Development</b></p> <ul style="list-style-type: none"> <li>4) Sustainable development</li> <li>5) Sustainable Housing Growth                             <ul style="list-style-type: none"> <li>a) Private housing development</li> </ul> </li> <li>9) Highways and Transportation</li> <li>10) Flood &amp; Water Management</li> <li>13) Active Travel</li> <li>14) Planning Services</li> </ul> <p><b>Chief Planning Officer</b></p> <ul style="list-style-type: none"> <li>1) Development Plan functions</li> <li>2) Planning Policy and Guidance functions</li> <li>3) Neighbourhood Planning functions</li> <li>4) Conservation Area functions</li> </ul>
<p><b>Executive Member for Children’s Social Care<sup>1</sup> and Health Partnerships</b></p> <p><b>Cllr Fiona Venner</b></p>	<p><b>Director of Children and Families</b></p> <ul style="list-style-type: none"> <li>1) Children’s Social Work</li> <li>2) Learning including:-                             <ul style="list-style-type: none"> <li>a) Early Years Provision</li> </ul> </li> <li>3) Child Friendly City</li> <li>1) Adoption services<sup>2</sup></li> </ul> <p><b>Programme Director Strengthening Families, Protecting Children</b></p> <ul style="list-style-type: none"> <li>1) Act as an ambassador for Leeds City Council</li> <li>2) Strengthening Families, Protecting Children Programme (SFPC)</li> <li>3) Partners in Practice including Leeds Relational Practice Centre (LRPC)</li> </ul>

<sup>1</sup> The Executive Member for Children’s Services is the Lead Member for Children’s Services appointed in accordance with the Section 19 of the Children Act 2004 and must therefore have responsibility for the functions conferred on or exercisable by the authority specified in S18(1)(a) and (b) of the Children Act 2004 and such other functions as the authority consider appropriate.

<sup>2</sup> Function delegated to the Director of Children and Families as Lead Officer of one Adoption Agency for West Yorkshire.

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Executive Member for Adult Social Care, Public Health and Active Lifestyles</b></p> <p><b>Cllr Salma Arif</b></p>	<p><b>Director of Adults and Health</b></p> <ol style="list-style-type: none"> <li>1) Promotion of well-being</li> <li>2) Information, advice and advocacy</li> <li>3) Prevention and Recovery</li> <li>4) Safeguarding</li> <li>5) Assessment and eligibility</li> <li>6) Diverse and High Quality Services</li> <li>7) Charging and financial assessments</li> <li>8) Public Health</li> </ol> <hr/> <p><b>Director of Public Health</b></p> <ol style="list-style-type: none"> <li>1) Health improvement functions</li> <li>2) Health protection functions</li> <li>3) Functions relating to the commissioning of public health services</li> <li>4) Provision of statutory and mandated functions</li> <li>5) Functions of Responsible Authority</li> <li>6) Publication of the annual report on the health of the local population</li> </ol> <hr/> <p><b>Director of City Development</b></p> <ol style="list-style-type: none"> <li>12) Sport and Active Leeds</li> </ol>
<p><b>Executive Member for Climate, Energy, Environment and Green Space</b></p> <p><b>Cllr Mohammed Rafique</b></p>	<p><b>Director of Communities, Housing and Environment</b></p> <ol style="list-style-type: none"> <li>6) Public Health Protection and Control of Statutory Nuisance</li> <li>7) Environmental Health and Consumer Protection</li> <li>8) Environmental Management</li> <li>9) Car Parking</li> <li>10) Waste</li> <li>11) Cemeteries, crematoria, burial grounds and mortuaries</li> <li>12) Parks and countryside</li> <li>13) Countryside management</li> <li>14) Ecological sustainability</li> <li>15) Climate Change</li> <li>16) Clean Air</li> </ol>

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Executive Member for Housing</b></p> <p><b>Cllr Jessica Lennox</b></p>	<p><b>Director of Communities, Housing and Environment</b></p> <p>21) Landlord Functions (funded by the Housing Revenue Account)</p> <ul style="list-style-type: none"> <li>a. Council Housing Management, including;-               <ul style="list-style-type: none"> <li>i) Tenant involvement</li> <li>ii) Lettings &amp; rent collection</li> <li>iii) Repairs, maintenance and refurbishment of council housing stock</li> <li>iv) Housing PFI projects</li> </ul> </li> </ul> <p>22) Other Housing Functions</p> <ul style="list-style-type: none"> <li>a) Condition and Occupation of Housing</li> <li>b) Housing advice</li> <li>c) Homelessness</li> <li>d) Gypsies &amp; travellers</li> <li>e) Emergency &amp; temporary accommodation</li> <li>f) Energy efficiency &amp; fuel poverty</li> <li>g) Adaptations</li> </ul> <hr/> <p><b>Director of City Development</b></p> <ul style="list-style-type: none"> <li>5) Sustainable Housing Growth               <ul style="list-style-type: none"> <li>b) Affordable housing</li> <li>c) Council Housing Growth</li> </ul> </li> </ul>